

Field Level Hazard Assessment

Complete at the work location before the task starts. Review it with the whole crew, and again whenever the job or conditions change.

Company name or logo

Project or site	Work location or area	Date	Start time
Supervisor	Company or crew	Permit or job number	
Task to be done today			

Emergency plan		
Muster point	First aid attendant and location	Emergency number or radio channel
Nearest hospital or medical aid	Site address or access directions for responders	

1. Identify the hazards. Tick every hazard that applies to this task and location.			
Site and environment	☐ Weather, heat or cold	☐ Poor lighting or visibility	☐ Uneven or slippery ground
	☐ Noise	☐ Dust, fumes or vapours	☐ Wildlife or insects
Access and housekeeping	☐ Slips, trips and falls	☐ Blocked exits or walkways	☐ Congested work area
	☐ Poor material storage	☐ Sharp edges or protruding objects	☐ Public or visitors nearby
Working at heights	☐ Unprotected edges or openings	☐ Ladders	☐ Scaffolds or work platforms
	☐ Falling objects	☐ Elevating work platforms	☐ Roof or fragile surfaces
Energy and utilities	☐ Electrical contact	☐ Overhead power lines	☐ Underground utilities
	☐ Pressure (air, hydraulic, steam)	☐ Stored or residual energy	☐ Lockout required
Equipment and tools	☐ Mobile equipment or vehicles	☐ Pinch points or moving parts	☐ Lifting, hoisting or rigging
	☐ Power or hand tools	☐ Missing or damaged guards	☐ Hot work, sparks or open flame
High-risk work	☐ Excavation or trenching	☐ Confined space entry	☐ Hazardous products
	☐ Working alone or isolated	☐ Work over or near water	☐ Other crews working nearby
People	☐ Manual lifting or awkward posture	☐ Repetitive or forceful work	☐ Fatigue or long shift
	☐ New or young worker on crew	☐ Training or competency gap	☐ Rushing or time pressure
Other hazards not listed			

2. Plan the work. List each step, its hazards and the controls. Rate the risk before and after controls (L, M or H).						
#	Task step	Hazards	Risk before	Controls to eliminate or reduce the hazard	Risk after	Who checks

Likelihood	Minor harm	Serious harm	Major harm
Likely	Medium	High	High
Possible	Low	Medium	High
Unlikely	Low	Low	Medium

Choose controls in this order

1. **Eliminate.** Remove the hazard or do the work a different way.
2. **Substitute.** Use a less hazardous material, tool or method.
3. **Engineering.** Guard, isolate, ventilate or barricade the hazard.
4. **Administrative.** Procedures, permits, training, signage, scheduling, spotters.
5. **PPE.** Protective equipment. The last line of defence, never the only one.

3. Protective equipment and permits needed for this task

☐ Hard hat	☐ Safety glasses	☐ Hot work permit	☐ Confined space entry permit
☐ Face shield or goggles	☐ Hearing protection	☐ Ground disturbance permit	☐ Lockout or isolation
☐ Safety footwear	☐ High-visibility apparel	☐ Fall protection plan	☐ Lift plan
☐ Gloves (type: _____)	☐ Respirator (type: _____)	☐ Traffic control plan	☐ Other: _____
☐ Fall protection harness	☐ Flame-resistant clothing		
☐ Life jacket or PFD	☐ Other: _____		

4. Before starting

Confirm with the crew	Yes	No
Everyone on the crew understands the task and their role.		
Workers are trained and competent for this task and equipment.		
Tools and equipment were inspected and are fit for use.		
Emergency plan, muster point and first aid were reviewed.		
Other crews affected by this work have been told.		
Everyone knows they can stop the work if it becomes unsafe.		

5. Crew sign-on. I took part in this assessment and understand the hazards and controls.

Name (print)	Signature	Name (print)	Signature
Visitors or other workers briefed (names)			

6. If the job or conditions change: stop, reassess and record it here

Time	What changed	New hazards and controls	Reviewed with crew (initials)

7. End of job or shift

Confirm	Yes	No	N/A
Permits closed and locks removed.			
Work area left clean and safe.			
Hazards that remain are reported and barricaded.			
Incidents, near misses and first aid were reported.			
Supervisor name	Signature	Date and time	